



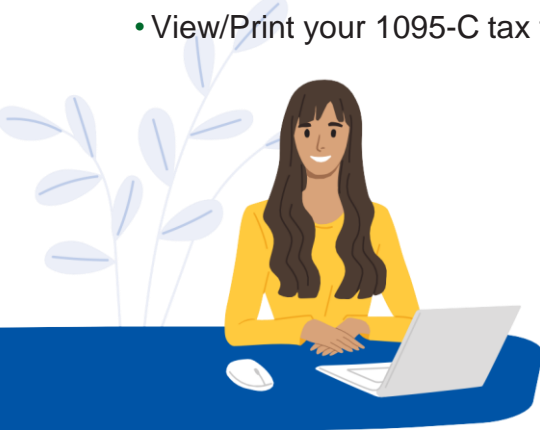
# Alight: Mauser Benefits Portal

## Gateway to your employee benefits

**Alight is Mauser's online Benefits Portal. Employees log in to enroll in benefits and make annual benefit elections at Open Enrollment.**

**Employees can log into the Mauser Benefits Portal any time to:**

- Access information & documents on your benefits
- View your elections summary
- Submit a Qualifying Life Event (QLE)
- Update your HSA contribution
- View/Print your 1095-C tax form, and much more!



### Document Library

Review important plan documents and benefits information.



### Quick Actions Menu

Use these links to quickly access areas of the portal to update beneficiaries, visit the Document Library, and more.



### Schedule an appointment

Need help choosing a medical plan? Answer a few simple questions to schedule an appointment with a representative who will help you at a time that is convenient for you.

## How To Log In: Online And App

- Go to <http://digital.alight.com/mauserpackaging>, or download the Alight Mobile app from the Apple Store or Google Play (or scan QR code below)
- The first time logging in, choose the **“New User?”** link
- Identify yourself using the last 4 digits of your Social Security Number and Date of Birth
- Establish your security questions and answers (choose 5)
- Create a **User ID** (must be at least 8 characters long and is not case sensitive)
- Create a **Password** (must be at least 10 characters long and contain 3 out of 4 of the following: a capital letter, lower case letter, number, and special character)
- Retain your User Name and Password for future logins. If logging in from an unknown device, you may be asked to answer your security questions.

## The Dashboard

Once you are logged in you will have access to the Mauser Benefits Portal. The Benefits Portal is your **year-round** resource for your Mauser benefits. You are able to login throughout the year to review, update, and access the most up- to-date benefits information, forms, and flyers.

**LOG INTO:  
Mauser Benefits Portal**



**Download and Log Into  
the Alight Mobile App**



## Need Support?

Call 1-833-793-0802 Monday –Friday  
9:00 a.m. to 6:00 p.m. (CT)

